

Meeting Pack – March 11th 2026

AGENDA

1. **Welcome and Apologies:** To receive and accept any apologies for absence
2. **Declaration of interest on any item on the agenda.**
3. **Minutes:** To agree and sign the minutes of the Parish Council meeting held on 11th February 2026.
4. **Finance Report:**
 - a. To approve March payments (note additional invoices may be received prior to the meeting).
 - b. To note any income received.
 - c. To note bank balances.
5. **Planning Applications, appeals and injunctions plus any updates of allocated sites as included in the Neighbourhood plan.** Note, due to deadlines, applications received prior to the meeting may also be considered.
6. **To update on Sensory Gardens and Coronation Memorial Project.**
7. **To consider next steps for the Parish Council Neighbourhood Plan and update from meeting on 26/02/2026.**
8. **To note Parish Council review of the Practitioners Guide 2025.**
9. **To update on year-end status.**
10. **To review and approve 2026/2027 Risk Assessment, Financial Regulations, Approved Suppliers and Internal Controls.**
11. **To update on Hayfields bins, noticeboard and Village Shop progress.**
12. **To update on insurance renewal options/status.**
13. **To update on Footpath GLK/27/1.**
14. **To consider request for a separate Parish Council Newsletter/Magazine.**
15. **To update on the future of Kimble Cricket Club following the meeting with the management and Bucks Cricket Club.**
16. **To update on potential development of sports facilities (tennis courts and cricket club).**
17. **Kimble Stewart Hall update and Emergency Management Support Plan.**
18. **Parish Matters – stiles etc.**
19. **Correspondence, reports, and issues (for information only).**
20. **To confirm the date of the next Parish Council Meeting. 8th April, 2026**

P McBride

Pauline McBride

Clerk to the Council

Thursday 5th March 2026

ITEM 3) Minutes. To agree and sign the minutes of the Parish Council meeting held on 11th February 2026.

**Minutes of Great and Little Kimble cum Marsh Parish Council meeting held on Wednesday
11th February 2026 at Kimble Stewart Hall at 7.30pm**

Attendance: Cllr John Austin, Cllr Delia Burton, Cllr David Williams, Cllr Alun Jones, Cllr Harvey Alison, Cllr Joanne Bourke, and Clerk Pauline McBride. In addition, two member of the public attended to receive information and comment on planning and road safety items.

183) Welcome and Apologies: Apologies were received and accepted from Cllr James Cripps.

184) Declaration of interest in any item on this agenda by a member: None were declared.

185) Minutes. To agree and sign the minutes of the Parish Council meeting held on 14th January 2026.
Unanimously approved.

186) Finance Report:

a) February Payments for Approval

Pauline McBride	January Salary	£676.00		£676.00
HMRC	Tax and NI	£64.20		£64.20
Pauline McBride	Expenses January	£35.90		£35.90
Glasdon	Bins for Hayfields	£557.85	£111.56	£669.41
A Simmons	Installation of defib at Hayfields	£80.00	£16.00	£96.00
Shield Maintenance Ltd	Bin emptying January	£57.41	£11.48	£68.89
Playspace Solutions	Playground repairs re inspection	£524.89	£104.98	£629.87
Cashplus Account	Top up January Expenditure	£33.86	£6.77	£40.63
		£2030.11	£250.79	£2280.90

February Payments were noted and approved.

b) Income Received in January

Lloyds Bank interest	£24.10
Mansfield Bank interest	£3125.19
Total	£3149.29

c) Bank Balances - Total bank balances at 31/01/2026 were £ 529,899.20

Income and bank balances were noted.

187) Planning Applications, appeals and injunctions plus any updates of allocated sites as included in the Neighbourhood plan.

PL/25/6068/FA: Arden, 1 Grove Lane, Great Kimble, Buckinghamshire, HP17 9TR. Proposed detached outbuilding (retrospective). The Parish Council had no objections to this application. **Clerk will comment in support of this application.**

PL/25/5491/FA: Land Rear of The Willows Caravan Park, Marsh Lane, Bishopstone, Buckinghamshire. Change of use of existing agricultural land to form an additional 5 x Gypsy/Traveller Pitches comprising the siting of 1 static caravan, 1 touring caravan and 1 day rooms, parking and amenity per pitch. Associated hard and soft landscaping. The Parish Council were very strongly against this application noting numerous factors, including planning breaches, dumping of rubbish, brook pollution. **Clerk will summarise all objections for Councillor approval, prior to submitting the very strong objections to this application. Note the deadline of 16th Feb to submit comments.**

PL/25/6214/FA: Land Off, Brookside Lane, Little Kimble, Buckinghamshire. Replacement of existing stables. The Parish Council had no objections to this application. **Clerk will comment in support of this application.**

PL/25/6659/FA: Land West of Manor Farm, Great Kimble, Buckinghamshire, HP17 0XS. Use of land and existing equestrian buildings for private (non-commercial) equestrian purposes, independent of the dwelling at Manor Farm. The Parish Council had no objections to this application. **Clerk will comment in support of this application.**

The following status changes of applications were noted:

23/08171/FUL: Holly Tree Farm, Lower Icknield Way, Great Kimble. Demolition of existing buildings, erection of 7 x residential dwellinghouses (Use Class C3) and 1 x commercial unit with associated access, parking, cycle spaces, hard and soft landscaping. Application is made by Bugler Homes Limited. **Appeal allowed 30/01/2026**

188) To update on Sensory Gardens and Coronation Memorial Project. Cala had appointed new Landscapers who had attended the most recent meeting between Cala and the Parish Council representatives. Concerns were discussed regarding drainage etc. Cala said they aimed to transfer over the land to the PC within the next few weeks but, so far, no communication to the PC, from Lightfoot's had been received. Photos of the coronation statue, in its current almost finished state, were shared and admired. Sketches for a bog garden had been prepared. A site survey had just been received and another meeting for 12/02/2026 had been arranged.

It had previously been reported that a grant had been requested from Heart of Bucks for the maximum £20k for outdoor gym equipment to be installed in/around the sensory garden. £16k had been awarded with the condition that it would be spent before 31/03/2026. Having reviewed several options/quotes, it was resolved to use a local, highly recommended provider Caloo. **Clerk will check with Lightfoots whether any land transfer documents had been received from Cala. Cllr Burton will arrange for all Councillors to be added to the sensory garden WhatsApp group. Cllrs Alison and Burton will attend and provide updates from the 12/02/2026 meeting. Cllr Burton will place the order for outdoor Gym equipment costing around £16k which will be covered by the Heart of Bucks grant.**

189) To consider the next steps of the Parish Council Neighbourhood Plan. A preliminary on-line meeting has been arranged for Parish Councillors and Neil Homer for 26th February. **Clerk will follow up with Teams details and invites.**

190) To consider request for support from Kimble School re land purchase. There had been a number of email discussions between the school, the landowner and the Parish Council. An anticipated land value/cost/expectation will be provided by the land owner in the near future. Once this has been received, the Parish Council will be able to further consider request for assistance.

191) To review current banking and investments. These were reviewed and it was agreed to move some funds between the current and deposit account to maximise interest income. **Clerk will organise transfer.**

192) To review Asset Register. The latest register had been distributed with the meeting pack and all had reviewed and it was noted that one of the seven new Tommy statues had been stolen, **Clerk will update the Asset Register.**

193) To note year end preparation required. The completed internal auditors 'initial request for information spreadsheet' had been distributed with the meeting pack and the Clerk had outlined to amount of year end work to be undertaken in the next few months. Noted **Clerk will distribute policies, for review, which are due for review/update in the next few months.**

193) To update on Hayfield bins, defibrillator road signs and consider noticeboard installation. The defibrillator had been installed and checked. The Clerk reported a number of issues between the bin supplier and bin emptying contractor. (Supplier had mistakenly sent only one bin). This had now been resolved and bins should have been received within the last week. **Clerk will follow up to arrange installation.** Potential notice board designs and quotes had been received and reviewed. It was resolved to purchase a high-quality oak noticeboard from Greenbarns, costing approximately £2500 plus VAT. **Clerk will place order and Cllr Jones will arrange installation**

194) To update on insurance renewal options/status. The Clerk advised that 5 quotes had been requested, 3 insurance suppliers had responded with requests for information. The information had been supplied and the Clerk was awaiting quotes. It was noted that these are likely to be very last minute, as suppliers wait to see what the existing supplier renewal quote is before providing their own. **Clerk will provide comparisons for review when quotes received.**

195) To update on potential development of sports facilities (tennis courts and cricket club). A meeting with Buckinghamshire Cricket Club, Kimble Cricket Club and Parish Council representatives has been arranged for 27th February. Roberts had provided some potential land purchase information and were pleased to hear that the project is now moving forward, to provide bigger and better facilities, now that BCC is involved. They are also now planning to attend the meeting on 27th. The question on deeds and ownership of KCC land still remains.

196) Marsh Kerbing/Pinch Point Project update. Cllr Williams reported that a meeting with local residents was planned for Friday 13th February and will be reported back to the next Parish Council meeting.

197) Kimble Stewart Hall update. The Hall Committee had requested to meet again with the Parish Council to further discuss the roles and responsibilities of a potential Hall Manager. It was also mentioned the potential danger of not having a signposted one-way system into and out of the car park. **Cllr Austin will appoint a sub committee and respond to organise the meeting request.**

198) Parish Matters.

It was reported that the footpath along grove land was again overgrown and in need to repairs – **Clerk will log on fixmystreet.**

A suggestion for a separate Parish Council magazine/newsletter had been received. **Clerk will add to agenda for March.**

It was noted that Thames Water are currently working on the Risborough Road due to drains overflowing into the Little Kimbe stream. Having discussed that raw sewerage is flowing into the chalk stream, it was resolve to also report this to the environmental agency. **Clerk will report, copying Thames water, quoting their reference number 01501468.**

It was reported that a number of raised visuals had been installed along the A4010 notifying/warning drivers of pedestrian islands, refuge points, road junctions etc. Whilst this was welcomed, there were thought to be a number of other places where this would also be helpful in reducing accidents and damage. For example, the sign for Marsh/Bishopstone from the Stoke Mandeville relief road is not clearly visible for all vehicle and would benefit from a taller, lit pole. In addition, the low-level lit warning of the turning at the Little Kimble/Marsh bridge cannot be seen by larger SUV type vehicles and is regularly hit. **Clerk will report the request to highways.**

The previously reported issues of lack of depth for planting at the War Memorial were reiterated. **Cllr Jones will organise the slab alterations necessary to increase the depth of planning soil.**

199) Correspondence, reports, and issues (for information only) To note that Clerk will be on holiday in Marsh and will remind Councillors at the next Parish Council meeting. Cllr Austin will not be available to review proposed agenda for March and will therefore consult Cllr Williams.

200) To confirm the date of the next Parish Council Meeting. Wednesday 11th March 2026.

Meeting closed at 8.50

Chairman.....

Date:

ITEM 4) Finance Report:

a)To approve March payments (note additional invoices may be received prior to the meeting).

March Payments for Approval

Pauline McBride	February Salary	£676.00		£676.00
HMRC	Tax and NI	£64.20		£64.20
Pauline McBride	Expenses February	£35.90		£35.90
Shield Maintenance Ltd	Bin emptying February	£57.41	£11.48	£68.89
SRT	February Litter pick	£120.00	£24.00	£144.00
Caloo	Outdoor gym equipment	£15548.00	£3109.60	£18657.60
Cashplus Account	Top up January Expenditure	£33.86	£6.77	£40.63
		£16535.37	£3151.85	£19687.22

Note Lloyds business banking monthly charge of £8.50

b)To note any income received

Lloyds Bank interest	£21.39
Heart of Bucks Grant	£16204.30
Total	£16225.69

c)To note bank balances. Total bank balances at 28/02/2026 were £ 543,322.57